



INFORMATION

 vancouverfoundation.ca

 @VancouverFDN

 Vancouver, BC

EXPERIENCE

- 10+ years
- HR Programming
- EDI initiatives
- Strategic and operational planning

SKILLS & COMPETENCIES

- Collaborative
- Conflict resolution
- Interpersonal communication
- Cultural awareness
- Business acumen

TO APPLY

Letter of Introduction & resume via email to
Harbour West Consulting

The Vancouver Foundation is located on the unceded territories of the x̱m̱əθḵʷəy̱əm (Musqueam), Sḵw̱x̱w̱ú7mesh (Squamish), and Seḻḻw̱iṯulh (Tsleil-Waututh) Nations.

ORGANIZATIONAL PROFILE

Vancouver Foundation is a community foundation that serves Vancouver and all of BC. Vancouver Foundation brings together the generosity of donors with the ideas and energy of people and communities across the province. Every year Vancouver Foundation funds a diverse mix of grants, both large and small, that help to build healthy, vibrant, equitable, and inclusive communities. Considered a leader in responsive grantmaking and systems change, Vancouver Foundation is the most significant funder of charities in BC outside of government.

ABOUT THE ROLE

Reporting to the Vice President, Corporate Services, the Director, People, Culture & Engagement, in collaboration with the senior leadership team, plans and implements the organization's human resources strategies and frameworks that support the direction and goals of Vancouver Foundation. This includes advancing approaches to reconciliation, decolonization, anti-racism, and breaking down barriers faced by equity seeking groups. In addition, this position manages and executes employee relations, compensation, benefits, performance management, recruitment and orientation, succession planning, training and development activities, and administers the day-to-day operations of the human resources/payroll staff.

This is an excellent opportunity for an experienced human resources professional with a proven track record of expertise across all facets of human resources grounded in a lens of equity, diversity, and inclusion. The preferred candidate will have a minimum of 10 years' of relevant leadership experience including providing strategic advice and guidance across the organization's people practices, with the ability to contribute to the development of the organizational culture and service delivery. This position requires excellent communication and interpersonal skills with the ability to work across teams to set goals, resolve issues, and support decision making. Exposure to the non-profit sector is an asset.

The salary for the position is \$123,000/annually.

CONTACT DETAILS

The Vancouver Foundation is committed to the principles and practices of an inclusive and equitable employment process. The Vancouver Foundation's goal is to be representative of the communities we work with, and we encourage applicants from communities which are structurally marginalized based on race, colour, religion, nationality, social or ethnic origin, sex, age, disability, sexual orientation, gender identity and/or expression. We welcome applicants from all communities.

Harbour West Consulting believes equity, diversity and inclusion are essential for the organizations we serve to achieve the business goals they strive for. We believe that everyone – no matter their gender, racialized identity, ethnicity, sexual orientation, age, ability, religion, political beliefs, family status, socioeconomic status, citizenship status, or Indigenous status – should have equitable access to jobs and opportunities. We strive to ensure the recruitment process unfolds in a fair, transparent, timely and open manner to include individuals previously underrepresented or discouraged from participating.

Should you be interested in learning more about this exciting opportunity with the Vancouver Foundation, please contact Harbour West Consulting at 604-998-4032 or forward your resume and letter of introduction, in confidence, to info@hwest.ca. We will respond to all who express interest.