




INFORMATION

-  capilano.ca
-  @CapilanoU
-  North Vancouver, BC

EXPERIENCE

- Learning services
- Student services
- Strategic planning
- Community engagement
- Team leadership

SKILLS &
COMPETENCIES

- Indigenous acumen
- Communication skills
- Innovative and creative
- Collaborative
- Student focused

TO APPLY

Letter of Introduction
and resume via email
to Harbour West.

The University respectfully acknowledges that campuses are located on the territories of the Líl'wat, x̱m̱əθḵw̱əy̱əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səlílwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

ORGANIZATIONAL PROFILE

Capilano University has an international reputation for high-quality teaching and academic opportunities across innovative programs and services. The University's approximately 11,600 students, supported by a faculty and staff, build an extraordinary academic foundation grounded in a sense of community and collegiality. Academic programs are offered by the five University's Faculties: Fine & Applied Arts; Arts & Sciences; Business & Professional Studies; Education, Health & Human Development; and Global & Community Studies. Campus events, including plays, concerts, ceremonies, exhibitions, conferences, continuing studies programs, public lectures, and a range of community engagement attracting local and international guests annually.

ABOUT THE ROLE

Reporting to the Director, Indigenous Education and Affairs, the Manager, Indigenous Education and Affairs (the Manager, IEA) provides leadership, guidance, mentorship, and strategic direction to staff within Indigenous Education and Affairs department. The Manager, IEA plays a key leadership role in coordinating recruitment, and the development and delivery of services for Indigenous learners across the University in collaboration with Student Affairs, Faculties, and other departments. Along with the director, the Manager, IEA provides leadership in enhancing the cultural competencies of employees and contributes to advancing the University's strategic and academic plans through effective partnerships and activities.

The Manager, IEA will be an innovative strategic leader with a demonstrated understanding of Indigenous learners with the ability to inspire collaboration and meet the evolving needs of the University's communities. The successful candidate will have completed a bachelor's degree in a related discipline (Master's Degree preferred) from an accredited college or university with a minimum of 3 years of recent related experience in the public educational sector, including 1-2 years of supervisory and/or management experience. Applicants will bring excellent communication skills, a strong student service orientation, and a passion to enhance and develop programs and services. A combination of education, competencies, and experience will also be considered.

In accordance with Section 42 of the BC Human Rights Code, this opportunity is limited to applicants who self-identify as Indigenous or have Indigenous ancestry. Candidates must self-identify (in their cover letter) to be considered for this position. This opportunity is open to Indigenous people who maintain ties to their ancestors and families through regular connection to their traditional culture(s).

The salary range for the position is: \$74,954 - \$99,939 and will be determined based on the candidate's alignment with the search criteria. This is an on-site position, located at Capilano University in North Vancouver.

CONTACT DETAILS

Should you be interested in learning more about this exciting opportunity with Capilano University, please contact Harbour West Consulting at 604-998-4032 or forward your resume and letter of introduction, in confidence, to info@hwest.ca. We will respond to all who express interest.