



Director, Health, Safety + Wellness

The Kettle Friendship Society Thekettle.ca	Posting Date July, 2024	Location Vancouver, BC	Salary Range (CAD) \$100,000 - \$115,000	Applications info@hwest.ca
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Organizational Profile

The Kettle Society appreciates and acknowledges the land in which it lives and works on as unceded territory of the Coast Salish peoples, including the territories of the x̱m̱əθkwəy̱əm (Musqueam), Skwxwú7mesh (Squamish), Stó:lō and Səl̓ilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

The Kettle Society supports people with mental illness to lead healthier lives by providing support services, advocacy, employment, and mentoring and housing. The Kettle Society works to raise awareness of mental health issues, break down stigma and reduce barriers for people with mental illness. The goal of The Kettle Society is to promote the inclusion of people living with mental illness in all aspects of society. Programming and services include: Community Services, Supportive Housing, Enrichment Programs, Mental Health First Aid Training, SEED Training, and the Recovery Café.

About the Role

This is an excellent opportunity for an experienced leader, or an emerging leader, who is responsible for the strategic development, leadership, management, and delivery of all aspects of The Kettle’s occupational health and safety policies, programs and activities. They will be setting and maintaining health and safety (including psychological) requirements, goals and objectives for the organization, annual planning, and tracking/reporting of related data to ensure compliance with legislation and researching and implementing best practices. They will also work in conjunction with the People & Culture department to develop and maintain wellness initiatives, programs, policies and procedures.

This is a new role for the organization. The ideal candidate will have autonomy to drive the Health and Safety initiatives within the organization as they see fit, as well as work in conjunction with the Senior Team leaders. Reporting to the Executive Director, they will have influence on the strategic conversations, and elevate Health, Safety, + Wellness to a new level.

The ideal candidate will have a degree in Occupational Health and/or Safety or a related field supplemented by a minimum of five (5) to seven (7) years of progressive experience in the occupational health and safety field, ideally in a management or leadership role, or, an equivalent combination of education, training and experience.

The salary for this position is \$100,000 - \$115,000 supplemented with a Municipal Pension Plan (after 6 months, mandatory involvement), 1-week personal time per year, 3 weeks’ vacation (to start), generous sick-pay policy, employer-paid Health and Dental Plan, Life Insurance, ADD, & LTD Plan. Training Opportunities and Professional Associations are paid for by employer. There is a flexible schedule and work from home hybrid opportunity and EAP Access.

A valid driver’s license with a clean abstract and access to reliable transportation is required. There is a requirement for a valid Criminal Record Check. As per the Provincial Health Order (PHO), you must have received full dose(s) of an approved COVID-19 vaccine in order to work at the Kettle Society. An approved COVID-19 vaccine passport must be presented at the time of hire.

Contact Details

Should you be interested in learning more about this unique opportunity with The Kettle Society, please contact Harbour West Consulting at 604-998-4032 or forward your resume, a letter of introduction and the names and contact information for three references, in confidence, to info@hwest.ca.

Diversity, Equity + Inclusion: Harbour West Consulting believes equity, diversity and inclusion are essential for the organizations we serve to achieve the business goals they strive for. We believe that everyone – no matter their gender, racialized identity, ethnicity, sexual orientation, age, ability, religion, political beliefs, family status, socioeconomic status, citizenship status, or Indigenous status – should have equitable access to jobs and opportunities. We strive to ensure the recruitment process unfolds in a fair, transparent, timely and open manner to include individuals previously underrepresented or discouraged from participating.